

RMA/Credit Request for Management Approval

Requestor's Name _____ Date _____

Please Check One:

Credit only _____/reason _____

RMA & Credit in Full: _____

RMA & Credit less Restocking: % _____ or freight _____

** Material Detail for Transport: # of boxes _____ Wt. of boxes _____

Customer contact name: _____

Phone#: _____ Fax#: _____

** Material pick-up site if different than original ship to:

HY/Wesco Error _____, order entry _____, warehouse _____

Supplier Error _____, supplier RGA attached _____

****Interbranch Supplier _____ PO for buyback is attached

Customer Error _____, supplier RGA attached _____

Freight Claim _____, signed POD is attached _____

Please Provide Information:

Customer PO# _____

HY/Wesco PO# _____

Supplier Invoice # _____

HY/Wesco Invoice # _____

Details of Error and Customer Requirements for Resolution:

Management Approval _____ Date _____